

Restore a Score Donation Form

Help us to conserve the RCM Library Collections for future generations

If you would like to help conserve an item from the RCM Library Collections, please complete the following form and return it to Jessica Hazelton, Development Department, Royal College of Music, Prince Consort Road, London, SW7 2BS.

Please complete all numbered sections.

1. About you

Title:	_____	Address:	_____
Forename(s):	_____		_____
Surname:	_____		_____

Tel:	_____	Postcode:	_____
Fax:	_____	E-mail:	_____

2. About your donation

Please tick and complete one of the following:

- a. I would like to pay the **full cost of conservation** for a particular item in the RCM Library Collections
 b. I would like to make a **general donation** of £ _____ towards the 'Restore a Score' Fund

If you have selected option a. please indicate below which item(s) from the RCM Collections you would like to conserve:*

First choice

Short title:	_____
RCM Reference no.:	_____
Full conservation cost: £	_____

Second choice

Short title:	_____
RCM Reference no.:	_____
Full conservation cost: £	_____

* Full details of items currently available for conservation appear in the 'Library and Collections' section of the RCM website. Alternatively request a list from the Library issue desk in College, call Jessica Hazelton on 020 7591 4862, or email jess.hazelton@rcm.ac.uk.

The RCM is committed to protecting your privacy. Please read our full privacy policy to ensure that you are confident in how your data may be processed: <http://www.rcm.ac.uk/supportus/daepolicy/>

3. Gift Aid Declaration

By ticking the box I confirm that I am a UK tax payer and would like all my donations, past, present and future to the Royal College of Music to be treated as Gift Aid donations.

I confirm that I have or will have paid sufficient tax (income or capital gains) in the current tax year to cover all the tax that will be reclaimed by all the charities or CASC to which I have made Gift Aid donations. I understand that other taxes, such as council tax and VAT do not qualify. I understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

4. About your method of payment

I would like to pay by:

Credit/Debit card Cheque / CAF cheque

Please fill in the appropriate section below.

A. Credit/Debit card

For reasons of security, we no longer accept card details through the post. If you wish to make a donation using your credit or debit card please call us on 020 7591 4862.

B. Cheque / CAF voucher

I enclose a cheque / CAF voucher for £_____ (made payable to the 'Royal College of Music')

Gift Acknowledgement

I am happy for my gift to be publically acknowledged under the name of

5. Additional information

We would be delighted if you would like to support the RCM in other ways. Please indicate whether you would like any further information on the following:

Legacies

I would like more information on leaving a gift in my will to the RCM

RCM Friends

I would like further information on becoming a Friend of the RCM

Scholarships

I would be interested in finding out more about supporting students with their studies at the RCM

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